

The meeting was called to order 7:00 p.m. on August 24, 2009

In attendance

Rich Altonaga, Krissy Carter, Bob Lynch-Galvin, Janice Mancini, Dennis McCarthy, Brad Michaels, David Valade

Secretary

- The June 2009 meeting minutes were accepted as presented.
- Krissy will now update the website: BOD can send updates via email; Rich will send updates to positions/changes to Krissy.
- Brad mentioned there are updates needed for the Coaches manual.

President

- Mt. Hood Field Proposal: general purpose [soccer, lacrosse, field hockey] turf field (1-2 years out) where current 17th hole is located; MYS will have turf field for use for practices and games. 70x120 approx size. Not intended for use for baseball.
- Mass Youth Soccer U8 travel rules & restrictions: U8 players cannot play up to U10. Melrose doesn't encourage this. Postponed for 1 year since the decision to rescind was too late. It has been rescinded again until Fall 2010. MYS rules are not changing their rules.
- Dog Park: Roosevelt, Franklin, Common – suggested locations for Dog Parks across the City. Rich will forward copy of email proposal from loose-knit group of dog owners in Melrose. MYS would rather not have dog park near any of our fields.

Equipment

- U8-needs more corner flags; 1 goal is damaged; 4 missing goals were found at Franklin
- U10 collapsable goals need some work (missing pieces) – all with orange nets
- Available goals (at Franklin): 2 sets of silver; 1 set of white; 4 U8 goals
- All goals for U10 are at the Franklin (Dennis); 1 U12 goal at Hesseltine from 2 years ago (U10) will need to get that net and the one at the Common (regulation size for High School).
- Goals at Common have more foot traffic than Franklin – and may disappear; can we use side of Fire House (as in the past)?
- Need to inventory all goals
- Coordinators should email Bill D with any questions
- Videos: Bob would like to invest in a new (Curver) video then donate at end of year to Library

Registrar

- Fall 2009 – 937 registrants to date
- U6-130 (0 WL); U8-303 (4 WL)-Sean moved 19 off the WL into the program off of the WL (could not move the Scholarship program); U10-147 (15 WL)
- Gary closed Munchkins; Discussion about whether we keep Wait List open for all-Bob recommends we keep Wait List for all groups open (if players drop out, we can go to WL for pickups, etc). Board decided to keep WL open until 9/5/2009. August 29th is when coaches will notify players.
- 1 Scholarship request for a single mother who does not have \$ to register two children and pay late fee; wants to know how financial aid works. Children are on wait list (U6 and U8 pending BOD vote): BOD agreed with request to allow this scholarship.
- Registration as volunteers (Sept-Aug) gets the volunteers CORI'd. Missing birthdates in SM for volunteers that coordinators may assign post registration. They must have birthdates for the volunteers to be properly CORI'd. There is currently a system limitation with SM that doesn't prompt for birth date; Bob sends list to MAYS; issue with SM – Bob is going to arrange to have Shawn Harty from SM meet with coordinators and Rich.

- MAYS website to fill out CORI form. They still need to register with us (they need to complete both sets/registrations). CORI happens after MYS submits list to MAYS.
- Late fees for new families moving to Melrose: on hold until we can discuss all encompassing fees, etc. Proposal should be brought to the board for discussion.
- Spring registration – will bring proposal for dates to next BOD meeting.

Field Scheduler

- Pine Banks field availability: SF1 for U14; SF2 for U12
- Field Lines – Pine Banks: SF2 PB does not want to double line it
- Knoll will be double-lined – David to check with Joan about different colors
- Travel Schedule all set except Foster issue
- Updated SM fields: activated/deactivated fields; Heather found issue with fields; David had to redo (not sure if it was a SM glitch)
- Travel schedules not ready until after 9/2/09
- Brad-2 teams practicing on 1 field; asked if he could put 3 teams on 1 field – yes.
- Board re-confirmed start of Fall season: Travel & City 9/12/2009.

Field Manager

- Dennis staying on another season
- Sod at WSK-currently no practices, but there are games scheduled; ESK is great
- Porto potties; 1 at Franklin; 1 at Hesseltine; 1 at the Knoll – Dennis locks them during the week and opens them on the weekend.
- Flags everywhere; may need help putting nets on U12 goals for ESK.
- ESK has a set of U12 nets and U14 nets; Pine Banks – 3 sets (1 belong to us).
- 3 U14 teams @ SF1

Treasurer

- \$30,000 in bank; uniforms are paid in full (and look great!)
- 26 referees will need to be paid
- 1,000+ players (registered) will need to be paid through SM

City League

- Brad: U10 coaches meeting had 12 teams worth of coaches/asst coaches @ coaches meeting.
- 164 players; 4 players chosen per team at one time; U10 has 14 teams-ideally each team will have 12 players each. Brad to go into SM and clear them from Wait List and move them onto a team.
- Sean: We need a better way at assigning teams – it is not point and click and not easier to use; using Draft Report (as recommended by Shawn Harty).

Travel

- Girl's Travel Report – August 2009 sent to BOD as attachment with minutes.

Coach Development

- All Coordinators should tell coaches/asst coaches to show up for respective meetings prepared to 'coach' (proper dress, please).

Referee Items

- We are in good shape for Fall. 3 or 4 new kids signing up.
- Steve submitted payment to Janice for refs for Spring 2009.

Field Manager

- All fields are closed except WSK (will be done this Wednesday 6/24).

- Pine Banks – goals are broken (Rugby field) and should be removed. Everything will be in locker by Sat (6/27).

SportsManager

- From Shawn Harty (SportsManager):
 - On a conference call with Rich, Bob and Brad. One of the requests of the call was for me to outline the steps to properly use the draft report to assign players to teams. I will do that at the bottom of this chain (also attached the same information in a word document to the Board). As mentioned in the past, the draft report is the easiest place to assign players to teams. You can assign them with one click. You can also assign them in the Roster mng area but that will require 3-4 steps instead of one. As you use the draft report and assign your teams please make note of any enhancements you would want to automate the whole assignment process. In the draft report you can "check a box" to include player reg comments and those will show you who is making a car pool request.
 - Suggestion to the MYS Board: I usually make this suggestion to all of the soccer organizations. You should have a MYS operating guide that documents how you use SportsManager to set up each season and move from season to season. Using the draft report for team assignment would be just one of those steps. This guide is something MYS needs to put together since each organization has a unique way of managing their season and age groups. After you create a draft of the guide I would be glad to review it and make suggestions.
 - MYS wants the age directors to confirm that they have the DOB for each coach and asst coach volunteering.
 - 1. I know that all the coaches and asst coaches have not been assigned yet. But I took a look at the current coaches and there are currently 26 that do not have a DOB in the SportsManager system. I have attached a spreadsheet that shows those 26. 2 of them don't have addresses. I got that file from downloading the MA Youth Soccer file and then sorted on the DOB to see which ones were missing.
 - 2. Coach should be directed to this link to login and fix their dob and to make sure their first name is spelled out like Robert instead of Bob.
<http://www.sportsmanager.us/links/MelroseYouthSoccer/ParentLogin.asp>
 - 3. Age Directors can check to see if the coach has a DOB stored by clicking his/her name on the roster display in roster mng or teams/rosters.
 - 4. There is also a report that shows teams without coaches: MYS currently has 8 teams without coaches and one team with a coach but that coach doesn't have an email address. The details of this report are shown below as the report called: **18)**
 - **Teams With No Assigned Management/Management Email Address**
 - No Season/League
 - Team
 - Assignment
 - Position
 - Fall Soccer - U6 City Coed
 - None
 - Coordinator
 - Fall Soccer - U8 City Coed
 - None
 - Coordinator
 - Fall Soccer - U10 City Coed
 - Dynamite
 - None
 - Coach
 - Fall Soccer - U10 BoysTravel
 - None
 - Coordinator

Fall Soccer - U10 Girls Travel
None
Coordinator
Fall Soccer - U12 Boys Travel
None
Coordinator
Fall Soccer - U12 Girls Travel
None
Coordinator
Fall Soccer - U14 Boys Travel
None
Coordinator
Fall Soccer - U14 Girls Travel
None
Coordinator

- We can make some changes for next season to improve the draft report. Some features I would like to see are:
 - 1. After adding coaches and assistant coaches in the Roster Mng area, when you go to the Draft report there should be an option to automatically assign any children of those coaches (that are registered for that age group) to those teams.
 - 2. We could probably automate car pool request. it would require that parent select players names from the list during registration. Then the car pool routine would try to assign those.

Here are the steps for using the Draft report to assign players to teams:

- 1. Login to your SportsManager site:
www.sportsmanager.us/MelroseYouthSoccer.htm
- 2. Click on the Registration Button on the left side menu
- 3. Go to report 13) Registered Players With No Team Assignment (Draft Report)
- 4. Select the league like U10 Coed
- 5. Click "View Report"
- 6. Then click "Assign to teams" at the top of that page.
 - At that point, the page will look like it does below (NOTE: The details of this report are shown below.) There is a down menu for each player that allows for the selection of their teams
- 7. After making team assignment make sure you click the "Save Team Assignments" button at the top of the page before leaving it.
- **REGISTERED PLAYERS WITH NO TEAM ASSIGNMENT (DRAFT REPORT)**

Destination League:
Males
Females
Active
Inactive
Registered Only
All Players
Display Player Reg Comments
Display Adult Reg Comments
Player Name
Street, ZIP
DOB, Age, Sex
Reg. League
Assign To Team
Reg
New
Adult
Home Phone

